



Boone County Public Works Department

5645 Idlewild Rd.
Burlington, KY 41005

Phone: (859) 334-3600
Fax: (859) 334-3598
www.boonecountyky.org

Gary W. Moore
County Judge-Executive

Jeff Earlywine
County Administrator

Scott D. Pennington
PE, PLS County Engineer

2015 Season

Dear Boone County non-profit organization,

You are receiving this letter because you have expressed interest in our Trash for Cash program, a fundraiser for non-profit organizations. If you would like to be removed from future mailings or would prefer to correspond by email, please let me know!

These are a few (but not all!) of the important components of Trash for Cash:

- Participants are limited to federally recognized not-for-profit organizations located within the boundaries of Boone County, Kentucky.
- Non-profit groups clean roadways in Boone County and receive \$100 per mile for their efforts. The County can only guarantee one mile of cleanup for each group, but we are willing to work with groups to help them reach their fundraising goals.
- The enclosed Litter Agreement signature page and W-9 form must be properly completed and returned to our office before we can schedule a cleanup with your group. **Please read the guidelines and agreement carefully.**
- The County will provide gloves, safety vests, signs, litter pick-up sticks, and bags for the cleanup. Once the cleanup is concluded, either the County will remove the filled bags from the roadway.
- With the litter cleanup supplies, each group will also receive a **Trash for Cash Two-Minute Survey, Release of Liability Waiver forms, Letter to the Editor Guidelines and Release of Payment form**. These must be completed during and after the cleanup and returned to our office along with the supplies.

Enclosed with this letter is the Trash for Cash Litter Pickup Agreement, the Trash for Cash Cleanup Preferences form, a W-9 tax form, and an example of the release of liability waiver that must be completed by all cleanup participants. You'll also find guidelines for the required "Letter to the Editor." Please review the enclosed information carefully.

Groups will be able to choose a date for their cleanup once Boone County Solid Waste has received all of the properly completed paperwork. **The Litter Agreement, Cleanup Preferences form, and W-9 tax form must be submitted to the Boone County Solid Waste Coordinator prior to any Trash for Cash litter cleanup event.** Cleanups may be scheduled for dates after April 1, 2015. **Please remember this program fills up fast and it is first come first serve.**

Please complete the enclosed paperwork **even if you participated in a Trash for Cash cleanup last year.**

Your organization will be notified when your paperwork has been received and reviewed. If you have any questions, please feel free to call our office at 334-3629 or email me at kchapman@boonecountyky.org. Thank you for being an important part of the Boone County Pride Possel

Sincerely,
Kelly L. Chapman
Boone County Solid Coordinator



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County Engineer,
Director of Public Works

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Division of Solid Waste Management Trash for Cash Litter Pickup Agreement 2015

Boone County Solid Waste Management and Boone County, hereinafter called the "County" and The nonprofit organization represented by the signatory below, hereinafter called the "Group," recognizing the need and the desirability of litter free roads are entering into this Agreement to permit the Group to contribute toward the effort of maintaining litter free roads within Boone County. The Boone County Solid Waste Coordinator shall hereinafter be referred to as Boone SWC.

A. GENERAL TERMS

1. By signature of this Agreement, the Group agrees to retain all liability for, including but not limited to accidents, injuries, and damage caused by the Trash for Cash cleanup, and to indemnify and hold harmless the County. The Group will be represented by an individual over the age of eighteen (18).
2. The Group will submit a completed W-9 tax form along with signed Litter Agreement. Organizations with several chapters within the program area may be required to submit additional W-9 forms.
3. The Group agrees to obtain and return required supplies and materials from the County Solid Waste Management Division during the hours of 8:00 a.m. to 3:300 p.m. These items must be returned to the County Solid Waste Management Division **the next business day** after the litter pickup event.
4. The Group may allow minors between the ages of eight (8) and eighteen (18) to participate. Participants must be at least eight (8) years of age. When participants are under the age of eighteen (18), the Group must furnish adult supervision with at least one (1) adult for every four (4) minors. However, under no circumstances shall anyone younger than eight (8) years of age participate in the event.
5. The Group leader must meet with the Boone SWC (or her/his designee) prior to the cleanup event to collect materials supplied by the County for the event. The group leader will be informed of safety information to be presented to the entire group prior to work starting and will receive the Release of Liability Waiver Forms, the Two-Minute Survey, the Letter to the Editor guidelines and the Release for Payment Checklist, all of which must be completed after the cleanup.
6. Included in the safety information given to the Group leader are images of drug equipment and other items to avoid during the cleanup. The Group leader will show all Group participants the photographs supplied by the County and inform them that if they see anything they feel could be related to illegal activity they must immediately notify the Group leader who will get in contact with the Boone SWC to report the location of the materials. The leader must instruct the Group not to touch anything that appears to be dangerous or related to drug paraphernalia.
7. All adult participants must sign a release of liability waiver. The parents/guardians of all participants under the age of 18 must sign a release of liability waiver form **before** the Group will allow the minors to participate in the clean up event.
8. Terms of Program: A group may only participate in Trash for Cash one (1) time per Fiscal Year (July 1 – June 30) or at the Solid Waste Coordinator's discretion. The County can only guarantee one (1) mile to each group that is approved. The Boone SWC reserves the right to halt the program at any

time for any reason. If, in the sole judgment of the County and the Boone SWC, it is found that the adopting Group is not meeting the terms and conditions of this Agreement, the County may terminate the adoption agreement with 15 days notice given.

B. SAFETY REQUIREMENTS & PROCEDURES

1. GENERAL

Group will retain all liability for accidents, injuries, including but not limited to, and damage caused and related to the Trash for Cash cleanup. Each participant of the Group must attend a safety meeting given by the Group leader prior to participating in the event and adhere to the safety measures discussed at the meeting. The following safety requirements, at a minimum, must be discussed by the Group leader.

- a. The Group will car pool to the clean up site as much as possible, and legally park all vehicles clearly off the road surface, preferably in a business parking lot or a driveway if possible.
- b. The Group will remove trash from both sides of a roadway designated by the County. This designation is known as cleaning "centerline miles".
- c. The Group will stay out of the roadway and will work exclusively from the shoulder of the road up to twenty feet off the side of the road.
- d. Each Group participant will work closely with at least one other person and will not cross roadways during pickups. The Group will concentrate on cleaning one side of the road at a time or have separate teams working both sides of the roadway at the same time.
- e. The Group will face oncoming traffic while working and be prepared to move out of the way of vehicles in emergency situations.
- f. The Group will avoid overexertion and drink plenty of water, especially if the weather is warm and muggy.
- g. Each Group participant will make the Group aware of any special health needs and the Group will have a first aid kit available for emergencies.
- h. The Group will be aware of surroundings, watching out for snakes, bees, poison ivy and oak, noxious weeds, etc.
- i. The Group will not open or remove lids from any containers.
- j. The Group will fill bags one half to three quarters full and knot the bags for closure. The Group will not overfill the bags or squeeze/compact the bags, as injuries can occur with glass, sharps, or other objects in the bags.
- k. The Group will leave the filled bags several feet from the roadway, in a central location and on a straight stretch of the road rather than on curves or bridges. Bags not left for county pickup will result in the group not getting paid for their Trash for Cash project.
- l. **THE GROUP WILL NOT PICK UP** hazardous items including but not limited to hypodermic needles/syringes, broken glass, dead animals, items that resemble drug paraphernalia as described in the safety packet given to the Group leader prior to the cleanup and large, heavy items such as appliances or barrels which are to be left and reported to the Boone County Solid Waste Coordinator.

2. RECOMMENDED CLOTHING

- a. Each Group participant must wear the safety vest and gloves supplied by the County. **The failure of any member of the Group to wear the safety vest and gloves will result in a termination of the Agreement.**
- a. Each Group participant will dress appropriately for the weather and wear a hat, long sleeves or sunscreens to avoid sunburn in the summer time and wear leather shoes or boots with ankle support to avoid foot injuries.
- b. Each group participant will not wear headphones or costumes.

C. POST EVENT REQUIREMENTS

Before funds are released to the Group, all the following must be completed:

1. All safety vest and gloves will be washed by the Group.
2. The Group will return all supplies and materials (including the washed vests and gloves) to the County's Solid Waste Management Division between the hours of 8:00 am and 3:30 pm Monday through Friday (excluding holidays) at 5645 Idlewild Road, Burlington, KY. The Group will also return any unexpended materials and supplies furnished by the County shall be returned to the County following cleanup. **These materials must be returned by the next business day after the cleanup.**
3. The Group will complete and submit the Trash-for-Cash Two-Minute Survey to the Solid Waste Management Office **no later than one week after the litter cleanup.**
4. The Group agrees that Group participants will write and forward one (1) letter to the Boone County Community Recorder News Editor **within two weeks of the cleanup.** The letter is to describe the members' experiences in cleaning litter and the feelings of the entire Group relevant to the cleaning up of the litter. A Letter to the Editor Guidelines handout will be given to the Group before the cleanup.
5. Each group agrees to complete and submit the Release of Payment form to the Solid Waste Management Office **no later than one week after the litter cleanup.**
6. Each group agrees to complete and submit a Release of Liability Waiver form for every participant to the Solid Waste Management Office **no later than one week after the litter cleanup.**
7. The Group acknowledges that the Boone County Solid Waste Coordinator will perform an inspection of the roadside after the event to verify the quality of the clean up. If there are areas that need additional cleaning, they must be completed before funds will be released. **Failure of the Group to conduct a thorough and complete cleanup of the designated areas may result in dissolution of the Agreement, in which case no funds will be released.**
8. If bags are not left at the cleanup event for pick up by the Boone County Public Works Dept., the group will not be paid for their Trash for Cash project.
9. The Trash for Cash Two-Minute Survey, copy of the Letter to the Editor, the Release of Payment form, and Release of Liability Waivers shall be submitted to the Boone SWC at the following address: Boone County Public Works, Division of Solid Waste, 5645 Idlewild Road, Burlington, KY 41005, by fax at 859-334-3635, or by email to kchapman@boonecountyky.org.

**Please complete the information on the following page
and return it to Boone County Solid Waste.**

Please keep the above information for your records.

**BY SIGNATURE BELOW, THE GROUP AGREES TO
THE TERMS AND CONDITIONS OUTLINED IN THE
DIVISION OF SOLID WASTE MANAGEMENT
TRASH FOR CASH LITTER PICKUP AGREEMENT**

I, _____, representative of the

Group _____, have read and fully
understand Division of Solid Waste Management Trash for Cash Litter Pickup Agreement and agree to
adhere to the conditions and terms of this Agreement.

GROUP

COUNTY

Group Name

Boone County Solid Waste Coordinator
Signature

Group Coordinator (please print)

Address 1

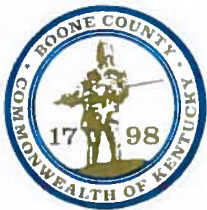
Date Approved by
Boone County Solid Waste Coordinator

Address 2

Group Coordinator Signature

Contact Telephone Number (s)

Contact Email



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Scott Pennington, PE,
Director of Public Works,
County Engineer

Division of Solid Waste Management Trash for Cash Program **TWO-MINUTE SURVEY**

Organization's Name

Date of Clean Up Event

Road Name / Number

Number of Bags filled

Number of Participants

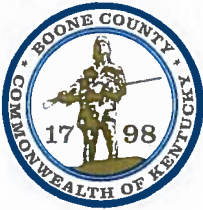
Number of Miles Covered

Hours Spent Cleaning

Did you hold any kind of celebration for your event? Was there anything unusual found during the cleanup? Do you have any suggestions to make the program better? If so, tell us about it!

Please return this survey along with your Release of Liability Waivers and cleanup supplies.

Thank you for your help and support of this very worthwhile program. If you have any questions, please contact the Division of Solid Waste, Kelly Chapman 334-3629 or Melissa Grandstaff 334-3151 or email at kchapman@boonecountyky.org / mgrandstaff@boonecountyky.org



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Public Works Director,
County Engineer

BOONE COUNTY TRASH FOR CASH RELEASE OF PAYMENT CHECKLIST

The following items must be completed before payment will be released.

Group: _____ Date: _____ Supplies for _____

Completed

1. The safety vest and gloves must be washed and dried using bleach. _____
2. All supplies including gloves, safety vests, signs and litter pickup sticks must be returned to the Solid Waste Management Office.
Due on _____
3. Release of Liability Waivers must be signed by or on behalf of all cleanup participants and returned to the Solid Waste Management Office.
Due on _____
4. The Trash for Cash Two-Minute Survey must be completed and returned with the cleanup supplies
Due on _____
5. The letter to the Editor of the Boone County Community Recorder News must be sent to the newspaper and one copy submitted to the Boone County Solid Waste Mgt. office (address above) by mail, fax or email.
Due on _____

** This is not a mandatory step to receive funds but if you happen to take photos during your event, we would love it if you shared them with us. Who knows, they might just end up on our website!*

Please keep this sheet for your own information – We will keep a copy of it on file.

OFFICE USE ONLY

Confirmation of completion of all items: _____ Inspection of Roadway: _____ All paperwork supplied: _____

Kelly Chapman, Boone County Solid Waste Services

COUNTY TRASH FOR CASH PROGRAM

SAFETY FIRST

CLOTHING REQUIREMENTS:

- ☐ Wear bright colored clothing and/or safety vests
- ☐ Wear hard-soled shoes with no open toes
- ☐ Wear long pants (even in warm weather)
- ☐ Use gloves when handling litter – rubber/latex gloves can be worn under jersey gloves

CLEANUP TEAMS:

- ☐ Youth volunteers should be 16 or older to work along expressways, exit or entrance ramps and railroad right of ways
- ☐ Children under 18 should have the supervision of at least one adult for every four children under the age of 18
- ☐ Youth volunteers 16 or older should always work in groups of at least two, especially near waterways
- ☐ Consider the physical limitations of volunteers when assigning work areas; those with limited mobility should be utilized on level, smooth surfaces.

SAFE WORKING TIPS:

- ☐ All normal safe working precautions should apply
- ☐ Do not use electrical equipment around water
- ☐ Wear eye protection when operating machinery or equipment
- ☐ Don't overextend when lifting or reaching
- ☐ Turn over things including tires before lifting; be very careful with tires they make nice homes for snakes and mosquitoes
- ☐ Hazardous materials including IV needles or syringes may require an adult with rubber gloves or a qualified person to handle and dispose of the object
- ☐ Chemicals and similar items should be reported to the proper authorities:

(Boone County Emergency Mgt. 334-2279)

- ☐ Use gloves when handling any type of debris
- ☐ An adult should be in charge of transportation and pedestrian traffic after arrival at the work site
- ☐ Do not try to lift appliances, tires filled with mud or water or other heavy items

Thank you for your help, hard work and support for this project!
Remember to please work safely.

THE BOONE COUNTY TRASH FOR CASH PROGRAM

By participating in Trash for Cash program, not only are you and your group cleaning litter from our environment and our community, your participation will help to increase public awareness of the littering problem along our roadways and foster greater public concern for finding solutions to the problem.

As a Trash for Cash Group Coordinator, your role is vital to assuring the success of the cleanup efforts as well as making sure everyone is safe. We here in the Boone County Solid Waste Management Division and the County of Boone appreciate your commitment and leadership in this important effort.

TRASH FOR CASH GROUP COORDINATOR CHECKLIST

☐ Welcome volunteers

☐ Have volunteers sign a waiver form (very important!!!!)

☐ Assign adult supervisor for each work group

☐ Give volunteers instructions:

☐ Who to contact in case of an emergency (on-site supervisor)

☐ What the ending time will be

☐ Where to get water

☐ Where the restrooms are located (if applicable)

☐ Show volunteers overall project area

☐ Explain the area to be covered in the cleanup

☐ Tell volunteers where the collection point for bagged trash is located OR tell the

Volunteers to leave bagged trash **off the roadway** where Boone County Public Crews may up the bags.

☐ Tell volunteers to fill bags only half to three-quarters full and knot the bag tightly – **remember** if you cannot lift the bag over your head, our County workers cannot lift the bag either!

☐ Give volunteers the equipment they need

☐ Distribute gloves, trash bags & litter sticks (if available)

☐ Allow volunteers to apply insect repellent and sunscreen if necessary

AFTER SWEEP CLEANUP IS COMPLETED:

☐ Congratulate and thank the volunteers for participating

☐ Collect all unused gloves & trash bags

☐ Collect litter sticks

☐ Pick up any remaining supplies, tools, etc.; return to County Coordinator

☐ Complete "Two-Minute" survey and submit to County Coordinator

☐ Discuss and write the Letter to the Editor about the group's experience in picking up litter

☐ Submit Letter to the Editor by email or US Postal Service:

You can email letters to the **Boone County Recorder's editor**

Nancy Daly; email is ndaly@communitypress.com Or mail them to the Community Recorder/Northern Kentucky Office, 228 Grandview Drive, Fort Mitchell, KY, 41017

☐ Submit copy of the Letter to the Editor to Boone County Solid Waste Coordinator by either fax, email Or US Postal Service:

Boone County Solid Waste Mgt.

Kelly Chapman, kchapman@boonecountyky.org

5645 Idlewild Road

Burlington, KY 41005

Phone: 859-334-3629 • Fax: 859-334-3598

BOONE COUNTY TRASH FOR CASH PROGRAM

Local narcotics officials have notified all groups doing cleanups to be aware of the following items because they may be related to the production of methamphetamine.

If you see these items, call 911 immediately. **DO NOT touch or pick up anything that seems suspicious.**



Contents of meth labs

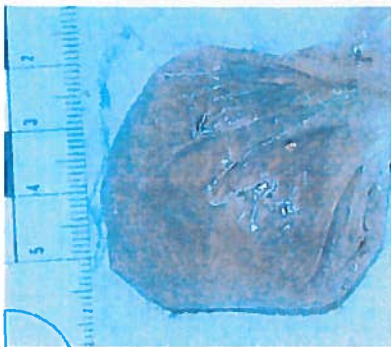


Propane tanks are used to house chemicals for meth manufacturing.



Also be wary of two-liter bottles or mason jars containing liquids, especially liquids that have separated into different-colored layers.

Igloo coolers sealed with duct tape are another sign of drug manufacture.





Scott Pennington
PE, Director of Public works
County Engineer

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BOONE COUNTY TRASH FOR CASH CONTACT INFORMATION

Below are several phone numbers and contacts in case of a non-emergency situation.
If you have a serious or life-threatening emergency, please call 911.

Kelly Chapman

859-334-3629

Please call me and leave me a voicemail when your cleanup is over or if your cleanup gets rained out or cancelled at the last minute. .

The Solid Waste Division

859-334-3151

Kelly Chapman and Melissa Grandstaff in the Solid Waste Division work closely and understand the Trash for Cash program.

Kelly Chapman's Cell Phone

859-743-0714

In case you need immediate assistance during the cleanup, give me a call and I'll do what I can. Be advised that this is my private cell phone.

Boone County Police Dispatch

859-371-1234

If you need to get in touch with the police but it is not a life-threatening emergency, please call this number. For example, if you find what you suspect to be drug paraphernalia, use this number.



Scott D. Pennington, P.E.
County Engineer
Director of Public Works

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BOONE COUNTY TRASH FOR CASH LETTER TO THE EDITOR GUIDELINES

As part of the Trash for Cash Agreement, each group is required to send letter to the editor of the Boone County Recorder or other reputable news source. This letter is intended to spread the word about litter to our neighbors and to educate the public about the problems litter creates.

Please keep the following guidelines in mind when you write this letter.

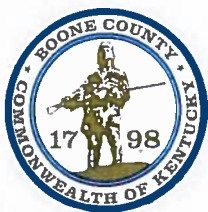
- Talk about your experience. How did you organize your cleanup? What did you find? Did anything surprise you? What conversations did the experience generate about litter in our community?
- Share your thoughts about litter. What was it like to pick up other people's trash? What did you learn? What would you like to tell your neighbors about how litter affects our community?
- Please do NOT thank Boone County Solid Waste. The purpose of this letter is to spread the word about why litter is gross, not to promote our organization.
- To print your letter, the Recorder has a 200 word limit and asks that you include your name, your address, your community, and your daytime phone number.

You can email letters to the Boone County Recorder's editor, Nancy Daly; email is ndaly@communitypress.com Or mail them to the Community Recorder/Northern Kentucky Office, 228 Grandview Drive, Fort Mitchell, KY, 41017.

You **must** send a copy of the letter to Boone County Solid Waste, either at kchapman@boonecountyky.org or 5645 Idlewild Road, Burlington, KY, 41005.

If you would like, you may write your letter to another publication – the Kentucky Enquirer, a church newsletter, a school handout – but you must first get approval from Boone County Solid Waste.

You have two weeks from the date of your cleanup to send in your letter. If you need more time, please let contact Ms. Kelly Chapman at 859-334-3629 or by email at kchapman@boonecountyky.org.



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Division of Solid Waste Management Trash for Cash Program **RELEASE OF LIABILITY**

Complete this form prior to the Trash for Cash cleanup event and review the safety requirements on the Trash for Cash Safety tips forms. All Trash for Cash participants must complete this form.

I understand that Trash for Cash cleanup activities may be physically demanding; I affirm that my health is good and that I am not under a physician's care for any undisclosed condition that might endanger my health or that of other participants. I recognize the inherent risk of injury or disability in these activities. I fully understand that if injury occurs it must be documented and reported within 24 hours to Boone County Solid Waste Management at **859-334-3629 or 859-746-0714.**

I do hereby release and hold harmless the Boone County Fiscal Court, Boone County Public Works and its Divisions and staff from all liability for any injury to me from participation in the Trash for Cash Program. Boone County Fiscal Court, Boone County Public Works and its Divisions are further given the free use of my likeness in the connection with any broadcast, release, media contact or other publicity generated by the activity.

Organization Name

Printed Name of Participant

Signature of Participant

Date

Signature of Parent or Guardian if under 18 years of age

Request for Taxpayer Identification Number and Certification

Give form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name, if different from above

Check appropriate box: ☐ Individual/Sole proprietor ☐ Corporation ☐ Partnership
☐ Limited liability company. Enter the tax classification (D=disregarded entity, C=corporation, P=partnership) ▶
☐ Other (see instructions) ▶

☐ Exempt
payee

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1 to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number

or

Employer identification number

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. See the instructions on page 4.

Sign
Here

Signature of
U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

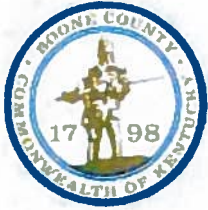
Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity,



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Director of Public Works

Trash for Cash Cleanup Preferences

Below is provided a space for you to denote your preferences for your Trash for Cash cleanup. Please note that **we CANNOT guarantee that your requests will be fulfilled** however, we will do our best to ensure that your cleanup is convenient for all involved. **Your Trash for Cash cleanup date can ONLY be reserved once we have received your signed and correctly completed Agreement form and W-9 form.**

What date would you like to have your cleanup? _____

You may clean up to three (3) road miles and receive \$100 for each mile. How many miles would you like to clean? _____

Is there any specific area of the County that you would like to clean? Are there any specific roads you would like to cover, keeping in mind that we cannot assign groups to state roads or any street within the boundaries of the City of Florence?

About how many volunteers will you have, keeping in mind that no one under the age of 8 is permitted to participate? _____

Where/To whom should we mail your funds?

Do you have any other comments?

**PLEASE DO NOT PLAN YOUR EVENT UNTIL YOU
HAVE CONFIRMATION FROM THE COUNTY ON THE DATE AND AREAS TO BE CLEANED.**

